

fact sheet for exchange students



by International Office
www.fh-kiel.de/international-office

Full legal name of institution	Fachhochschule Kiel Kiel University of Applied Sciences
ERASMUS code of institution	D KIEL03
PIC	997918056
Head of institution	Prof. Dr. Björn Christensen (President) Prof. Dr. Tobias Hochscherf (Vice President)
Address	Fachhochschule Kiel Sokratesplatz 1 D – 24149 Kiel
Head of International Office	Mrs. Christine Boudin
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Incoming students	Mrs. Katharina Schüssler Tel: +49-431 210 - 1804 Fax: +49 - 431 210 - 61804 katharina.schuessler@fh-kiel.de incoming@fh-kiel.de
Courses taught in English	www.fh-kiel.de/courses-in-English
Course catalogue	https://moduldatenbank.fh-kiel.de/en-us/StudySubject

attention

We can only accept students whose participation in the programme has been confirmed by their home university.

Please submit your online application via our mobility online application portal.

What you need:

- application form
- transcript of records
- language certificate
- proof of university registration
- signed learning agreement

deadlines

	Spring semester	Winter semester
Nomination Visa	01.10	15.04
Nomination No Visa	15.10	01.05
Application Visa	15.10	01.05
Application No Visa	01.11	01.06

academic calendar

	Winter term
Start of semester	Mid of September (start of lectures)
End of semester	Mid-February (depending on last exam)
Introduction days (cumpolsory)	Beginning of September
Intensive German language course	Beginning of September (10 days)
European Project Semester (EPS)	www.fh-kiel.de/eps
Business Project Semester (BPS)	www.fh-kiel.de/bps

Summer term

Mid-March (start of lectures)
Mid-July (depending on last exam)
Beginning of March
Beginning of March (10 days)
Beginning of March – end of June
Beginning of March – end of June



useful websites

FH Kiel main website	www.fh-kiel.de
International Office	www.fh-kiel.de/international-office
Application for exchange students	www.fh-kiel.de/application-incoming
Accommodation	www.fh-kiel.de/accommodation
Academic Calendar	www.fh-kiel.de/academic-calendar
Academic Departments	www.fh-kiel.de/index.php?id=105
Language Center	www.sprachenzentrum.fh-kiel.de
Library	www.bibliothek.fh-kiel.de
Maps	www.fh-kiel.de/index.php?id=19185&L=1
Kiel	www.kiel.de



arrangements for exchange students

Contact

International Office
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Compulsory health insurance	Health insurance must be proven before registration. EC students: Please bring your European insurance card (EHIC). Additional travel insurance and personal liability insurance is recommended.
Visa	EC and US Students do not need a visa to enter the country. Residence permit can be applied for in Kiel (2 passport photos, registration at FH Kiel, proof of funds or scholarship to cover living expenses in Germany). Other international students are asked to contact the German embassy in their home country. Do not enter with a tourist visa!
Housing	A survey of dormitories in Kiel can be downloaded from our web site. They offer mostly simple single rooms with shared bathroom and kitchen facilities. They do not suit everybody, but they are an easy step to get in touch with German and other foreign students. Costs: approx. 250€ to 300€ per month, plus a one month deposit (in most circumstances). These rooms are normally only available to rent for a complete semester. (September – February/March - August). The number of dormitory rooms is limited. Reservation should be made as early as possible (the deadlines for applications are set as 15th January and 15th June).
Fees	There are no tuition fees at FH Kiel. However, all students have to pay an administration fee of approx. 250€ per semester to the student union, which includes free public transport (i.e. bus, ferry and train) in Kiel, across Schleswig-Holstein and Hamburg.
Statement of Financial Resources (non-EU students only)	Please bring a statement of your financial resources, demonstrating that there are sufficient funds to cover all expenses of living while staying in Kiel.
Costs of Living per month:	Approximately: 800€



grading systems and study levels

Kiel University of Applied Sciences uses a **national grading system**.

Full term load per semester: 30 ECTS

A transcript of records will be issued after the completion of all exams and will be sent to the home university.

recommended language skills

Language of Instruction: German, apart from a number of courses in the Business Faculty, the European Project Semester, the Business Project Semester, Globalization and Lifeworld of Young Adults (Faculty of Social Work and Health) and courses in Information Engineering (MSc).

Students studying in English should have obtained an A1 level in German.

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
[Erasmus Code]				
D KIEL03	German	English	www.fh-kiel.de/language-requirements	C 1

contact persons for exchange programmes

Agriculture

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24783 Osterrönnfeld

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Business Management

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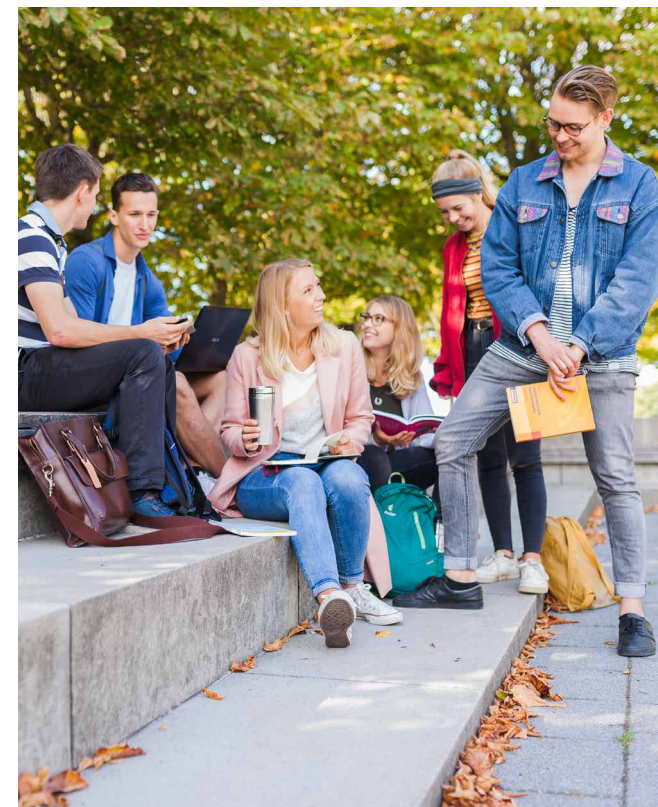
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Prof. Dr. Peter Franke
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and all overseas partnerships



contact persons for exchange programmes

Computer Science and Electrical Engineering

Grenzstraße 5
24149 Kiel

Mechanical Engineering

Grenzstraße 3
24149 Kiel

Social Work and Health

Sokratesplatz 2
24149 Kiel

Media

Grenzstraße 3
24149 Kiel

Civil Engineering

Grenzstraße 3
24149 Kiel

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Social Work,
Early Childhood Education,
Physiotherapy

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flat-hunting terms to know

On your search for new accommodations you might stumble across a lot of abbreviations. The most important ones are explained below.

Abstand

You have to buy part of the furniture from the previous tenant.

kalt

cold, i.e. heating and other utilities costs have to be paid in addition to the rent.

Kaution

Deposits - in Germany, it is normal to pay a deposit of up to three months' rent which is refunded at the end of the contract. If any damage has been done, the landlord is allowed to withhold the amount of the money needed for the repairs from the deposit.

möbliert

The room is fully furnished.

zzgl. NK

zuzüglich Nebenkosten: i.e. plus utilities charges

NMM

"Net monthly rent" (heating, electricity, water, etc. are not included)

teilmöbliert

The room/flat has some furnishing, but not all that might be necessary

warm

warm, i.e. heating and other utilities costs are included in the rent.

Zwischenmiete

Sub-letting: The leaser rents the room to another for a specified time, often furnished (normally between 3 and 6 months).

Good luck with your room search!

contact persons: center for languages and intercultural studies