We can only accept students whose participation in the program has been confirmed by their home university.

Please submit your online application via our mobility online application portal.

What you need:

- application form
- transcript of records
- language certificate
- proof of university registration
- learning agreement

deadlines

<table>
<thead>
<tr>
<th>Spring semester</th>
<th>Winter semester</th>
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<tbody>
<tr>
<td>Nomination visa</td>
<td>01.10.</td>
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<tr>
<td>Nomination no visa</td>
<td>15.10.</td>
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<tr>
<td>Application visa</td>
<td>01.11.</td>
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<tr>
<td>Application no visa</td>
<td>01.11.</td>
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</tbody>
</table>
### Winter term
- Start of semester: Mid-September (start of lectures)
- End of semester: Mid-February (depending on last exam)
- Introduction days (compulsory): Beginning of September
- Intensive German language course: Beginning of September (10 days)
- European Project Semester (EPS): Beginning of March – end of June
- Business Project Semester (BPS): http://www.fh-kiel.de/eps
- http://www.fh-kiel.de/bps

### Summer term
- Start of semester: Mid-March (start of lectures)
- End of semester: Mid-July (depending on last exam)
- Introduction days (compulsory): Beginning of March
- Intensive German language course: Beginning of March (10 days)
- European Project Semester (EPS): Beginning of March – end of June
- Business Project Semester (BPS): http://www.fh-kiel.de/bps
- http://www.fh-kiel.de/eps

### Important Links
- **FH Kiel main website**: www.fh-kiel.de
- **Application for exchange students**: www.fh-kiel.de/application-incoming
- **International Office**: www.fh-kiel.de/international-office
- **Accommodation**: www.fh-kiel.de/accommodation
- **Academic calendar**: www.fh-kiel.de/academic-calendar
- **Academic departments**: www.fh-kiel.de/index.php?id=105
- **Language center**: www.sprachenzentrum.fh-kiel.de/
- **Library**: www.bibliothek.fh-kiel.de/
- **Maps**: www.fh-kiel.de/index.php?id=197
- **Kiel**: www.kiel.de

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**Fact sheet for exchange students**
www.fh-kiel.de/international-office
## Compulsory health insurance

Health insurance must be proven before registration. EC students: Please bring your European insurance card (EHIC). Additional travel insurance and personal liability insurance is recommended.

## Visa

EC and US Students do not need a visa to enter the country. Residence permit can be applied for in Kiel (2 passport photos, registration at FH Kiel, proof of funds or scholarship to cover living expenses in Germany).

Other international students are asked to contact the German embassy in their home country. Do not enter with a tourist visa!

## Housing

*A survey of dormitories in Kiel* can be downloaded from our website. They offer mostly simple single rooms with shared bathroom and kitchen facilities. They do not suit everybody, but they are an easy step to get in touch with German and other foreign students. Costs: approx. 250 EUR to 300 EUR per month, plus a one month deposit (in most circumstances). These rooms are normally only available to rent for a complete semester. (September – February / March - August). The number of dormitory rooms is limited. Reservation should be made as early as possible (the deadlines for applications are set as 15th January and 15th June).

## Fees

There are no tuition fees at FH Kiel. However, all students have to pay an administration fee of approx. 250 € per semester to the student union, which includes free public transport (i.e. bus, ferry and train) in Kiel, across Schleswig-Holstein and Hamburg.

### Statement of financial resources (non-EU students only)

Please bring a statement of your financial resources, demonstrating that there are sufficient funds to cover all expenses of living while staying in Kiel.

### Costs of living per month:

- Approximately: 800 €

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Contact
International Office
Fachhochschule Kiel
Sokratesplatz 4
D – 24149 Kiel
Tel: +49-431 210-1800
Fax: +49-431 210-1810
international@fh-kiel.de

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grading systems and study levels

Kiel University of Applied Sciences uses a *national grading system*.

Full term load per semester: 30 ECTS

A transcript of records will be issued after the completion of all exams and will be sent to the home university.
Language of Instruction: German, apart from a number of courses in the Business Faculty, the European Project Semester, the Business Project Semester, Globalization and Lifeworld of Young Adults (Faculty of Social Work and Health) and courses in Information Engineering (MSc).

- **Students studying in English should have obtained an A1 level in German.**

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Language of instruction 1</th>
<th>Language of instruction 2</th>
<th>Recommended language of instruction level</th>
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<tr>
<td>[Erasmus Code]</td>
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<tr>
<td>D KIEL03</td>
<td>German</td>
<td>English</td>
<td><a href="http://www.fh-kiel.de/language-requirements">www.fh-kiel.de/language-requirements</a></td>
</tr>
</tbody>
</table>

**Contact persons for exchange programmes**

**Agriculture**

Am Kamp 11  
24783 Osterönfeld

Prof. Dr. Wiermann  
Tel.: +49 4331 845-129  
conrad.wiermann@fh-kiel.de

Prof. Dr. Dressler  
Tel.: +49 431 210-3608  
matthias.dressler@fh-kiel.de

Agnès Moiroux  
Tel.: +49 431 210-3616  
agnes.moiroux@fh-kiel.de

José Martínez-Marín  
Tel.: +49 431 210-3615  
matthias.dressler@fh-kiel.de

**Business Management**

Sokratesplatz 2  
24149 Kiel  
Fax: +49 431 210-3801

Prof. Dr. Hauschildt  
Tel.: +49 431 210-3517  
dirk.hauschildt@fh-kiel.de

Prof. Dr. Rune Gulev  
Tel.: +49 431 210-3505  
rune.e.gulev@fh-kiel.de

Prof. Dr. Peter Franke  
Tel.: +49 431 210-3509  
peter.franke@fh-kiel.de

and all overseas partnerships
On your search for new accommodations you might stumble across a lot of abbreviations. The most important ones are explained below.

**Abstand**
You have to buy part of the furniture from the previous tenant.

**Kalt**
cold, i.e. heating and other utilities costs have to be paid in addition to the rent.

**Kaution**
Deposits - in Germany, it is normal to pay a deposit of up to three months' rent which is refunded at the end of the contract. If any damage has been done, the landlord is allowed to withhold the amount of the money needed for the repairs from the deposit.

**Möbliert**
The room is fully furnished.

**Zzgl. NK**
zuzüglich Nebenkosten: i.e. plus utilities charges

**NMM**
"Net monthly rent" (heating, electricity, water, etc. are not included)

**Teilmöbliert**
The room/flat has some furnishing, but not all that might be necessary.

**Warm**
warm, i.e. heating and other utilities costs are included in the rent.

**Zwischenmiete**
Sub-letting: The leaser rents the room to another for a specified time, often furnished (normally between 3 and 6 months).

Good luck with your room search!